

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 17th day of May 2012 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mr. Lewis & Mr. Clemmons

Mrs. Wildow arrived at 7:37 pm

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Recognition of Fairfield Indians basketball team
- B. Spotlight on High School – Billy Smith
“Students in Action Class” – Celia Crutcher
- C. Golden Apples

Fairfield Senior High School

Justin Belarski
Katie Horwarth
Randy Johnson

Fairfield Freshman School

Beth Rose
Tim Viox

Fairfield Middle School

Tonia Muhammad
Katie Murphy

Fairfield Intermediate School

Greg Barrett
Maureen Fields

Fairfield Central Elementary School

Laurie Gage
Angie Isgro

Fairfield East Elementary School

Karen Hudson
Dee Wilmans

Fairfield North Elementary School

Barb Hopkins
Amanda Robey

Fairfield South Elementary School

Aimee Dunn
Jan Miller

Fairfield West Elementary School

Linda Broughton
Cindy Murray

Special Services

Laura McKee
Candy Yates

Fairfield City School District Transportation

Janette Flick
Barb Hoffman

Fairfield City School District

Dan Jeffers
Sharon Revel

Superintendent's Choice

Tim Austing
Karen Kindness

D. Five-year Forecast – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Doug Dragoo expressed concerns about the character of the Burer Company.

12-47 RESIGNATION/ RESCIND/EMPLOYMENT/CALL BACK FROM REDUCTION IN FORCE

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated –Mr. Martin

1. Resignation

- a. Nicholas Linberg, Senior High, Assistant Principal
(effective at the end of the day on June 30, 2012; for personal reasons)

2. Rescind

- a. Gary Smith, Intermediate, Keyboarding, 50%
(new two-year limited teaching contract effective with the 2012-2013 school year)

3. Employment

- a. Nick Flannery, Senior High, Social Studies, additional 50%
(effective August 20, 2012, for the 2012-2013 school year; for a replacement position; this brings him to 100% contract status)
- b. Shalena Hawkins, North, 2nd grade
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- c. Cynthia Meyer, East, Kindergarten, additional 50% contract
(effective August 20, 2012, for the 2012-2013 school year; this brings her to 100% contract status; for a replacement position)
- d. Keena Westmoreland, West, 2nd grade
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- e. Donielle White, Middle, 8th grade, Language Arts
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- f. Courtney Wiesman, Middle, 8th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- g. Sarah Young, Senior High, Math
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- h. Recommend approval of the supplemental contracts for extended service days for the 2012-2013 school year per FCTA Contract, Section 6.08
- i. Recommend approval of ten (10) extended service days for school psychologist Ray Soh for the 2012-2013 school year.

j. Home Instructors

Wayne Delong
Lindsey Emerick
Josh Erb
Christine Herman
Amy Hudson
Amy Myser
Amanda Robey
Leigh Terry
Amy Touassi

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

k. Elementary Summer School Principal

Teresa Sunderman

(The above-named person is recommended for employment as principal for the 2012 summer school program as noted, at a rate of \$24.34 per hour for up to five (5) hours per day as necessary from May 1, 2012 through June 22, 2012.)

l. Summer School Teachers

Michele Campbell
Kevin Fletcher
Lauren Fournier
Dan Garner
Phyllis Gethers
Lisa Gundler
Deena Hill
Jen Hoffman
Preston Johnson
Mike Jones
Asha Lambert
Chris Mosure
Mark Rice
Trisha Roberts
Jennifer Skirvin
Brenda Stieger
Rebecca Thomaswick
Amy Touassi
Regina Williams

(The above noted persons are recommended for employment as summer school teachers as needed at the rate of \$24.34 per hour from June 4, 2012, through June 22, 2012. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

4. Call Back from Reduction in Force

- a. Gary Smith, Intermediate, Physical Education, 50% only
(recommended for a new two-year teaching contract effective August 20, 2012, for the 2012-2013 school year; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-48 RESIGNATION/LEAVE OF ABSENCE

MOTION – Moved by Mr. Murray to approve the following:

B. Personnel – Classified – Mr. Lewis

1. Resignations

- a. Janet Moore, Intermediate, Food Service Assistant
(effective the end of the 2011 – 2012 school year; for personal reasons)

2. Leaves of Absence

- a. Maria Smith, Transportation, Bus Driver
(effective May 17, 2012 through May 23, 2012; unpaid personal medical)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-49 APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE FAIRFIELD CLASSROOM TEACHER'S ASSOCIATION REGARDING AN INSTRUCTIONAL COACH HIRED THROUGH FEDERAL FUNDS (TITLE II)/APPROVAL OF INSTRUCTIONAL COACH JOB DESCRIPTION/ APPROVAL OF NEW ADMINISTRATIVE EVALUATION SYSTEM BASED ON THE OHIO PRINCIPAL EVALUATION SYSTEM & THE OHIO PRINCIPAL STANDARDS/APPROVAL OF REVISION OF REGULATIONS FOR POLICY GCN-2 EVALUATION OF CERTIFICATED & CLASSIFIED STAFF (ADMINISTRATORS) ; POLICY GCN-R-2 (ALSO AFC-R-2) EVALUATION OF CLASSIFIED STAFF (ADMINISTRATORS) AND POLICY GCN-R (ALSO AFC-2-R) EVALUATION OF CERTIFICATED STAFF (ADMINISTRATORS)/ APPROVAL TO USE THE FAIRFIELD BUSES AS A SHUTTLE FOR THE DRUM CORP COMPETITION FROM DESIGNATED PARKING AREAS TO THE FAIRFIELD STADIUM ON JUNE 27, 2012 AT NO COST TO THE DISTRICT

MOTION – Moved by Dr. Morris to approve the following:

C. Other Items for Board Action

1. Recommend approval of a Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers' Association Regarding an Instructional Coach hired through Federal Funds (Title II).
2. Recommend approval of Instructional Coach job description.
3. Recommend approval of the new administrative evaluation system based on the Ohio Principal Evaluation System and the Ohio Principal Standards.
4. Recommend approval of revision of Regulations for Policy GCN-2 Evaluation of Certificated and Classified Staff (Administrators)
 - Policy GCN-R-2 (also AFC-R-2) Evaluation of Classified Staff (Administrators)
 - Policy GCN-R (also AFC-2-R) Evaluation of Certificated Staff (Administrators)
5. Recommend approval to use the Fairfield buses as a shuttle for the Drum Corp competition from designated parking areas to the Fairfield Stadium, on June 27, 2012. There is no cost to the district.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-50 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR APRIL 2012/
APPROVAL OF 2011-2012 AMENDED APPROPRIATIONS/DISPOSALS/DONATIONS/
APPROVAL TO PAY INVOICES AGAINST PURCHASE ORDERS/APPROVAL OF THE
FIVE YEAR FORECAST/APPROVAL OF FUND-TO-FUND TRANSFERS

MOTION – Moved by Mr. Murray to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
April 19, 2012 – Regular Meeting
May 3, 2012 – Work Session
- B. Recommend approval of the financial reports for the month of April 2012.
- C. Recommend approval of the 2011-12 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
23759	Cell phone	Athletic Dept.
08001	Computer	Central Elementary
08291	Computer	Central Elementary
08301	Computer	Central Elementary
08316	Computer	Central Elementary
08945	Computer	Central Elementary
10658	Printer	Central Elementary
22224	Cell phone	East Elementary
15119	Computer	Freshman School
15120	Computer	Freshman School
7977	Computer	High School
10905	Computer	High School
14761	Computer	High School
16559	Computer	High School
17238	Computer	High School
17371	Computer	High School
17470	Computer	High School
17499	Printer	High School
17541	Computer	High School
18051	Projector	High School
20819	Computer	High School
20848	Projector	High School
YM151YUXLGR	Computer	High School
19387	Handheld Response Unit	Intermediate School
20094	Handheld Response Unit	Intermediate School
210071	Lawn trailer	Maintenance
13345	Server	Middle School
17780	Projector	Middle School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MAY 17, 2012

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17783	Projector	Middle School
21628	Projector	Middle School
21629	Projector	Middle School
21630	Projector	Middle School
21631	Projector	Middle School
22231	Cell phone	North - Maintenance
22242	Cell phone	North - Maintenance
07919	Computer	North Elementary
08006	Computer	North Elementary
08018	Computer	North Elementary
08743	Computer	North Elementary
10313	Printer	North Elementary
11289	Printer	North Elementary
12693	Printer	North Elementary
08323	Computer	South Elementary
10235	Printer	South Elementary
11334	Computer	South Elementary
11336	Computer	South Elementary
12414	Projector	South Elementary
03375	Multichannel transmitter	Special Services
09899	FM Receiver	Special Services
13488	Fax machine	Special Services
17866	Microlink receiver	Special Services
UV3100HCN5B	iBook Laptop	Special Services
337779	Touch window for Mac	Special Services
337780	Touch window for Mac	Special Services
20641	Cell phone	Technology
08346	Computer	West Elementary
11293	Laptop computer	West Elementary
11756	Monitor	West Elementary
12493	Computer	West Elementary
14916	Laptop computer	West Elementary
15626	Computer	West Elementary
16571	Computer	West Elementary
16670	Computer	West Elementary
16672	Computer	West Elementary
17114	Computer	West Elementary
19256	Interactive White Board	West Elementary
20472	Interactive White Board	West Elementary
20473	Interactive White Board	West Elementary
20629	Interactive White Board	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$100 from the Fairfield Middle School PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
2. A donation of \$100 from the Fairfield Intermediate School PTC to Fairfield City Schools to be used for the 2012 Arts Fair.

3. A donation of \$100 from the Fairfield Central Elementary PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
4. A donation of \$100 from the Fairfield North Elementary PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
5. A donation of \$858 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used for a photo scanner, an iPad2 and software.
6. A donation of a Superstander valued at \$1,000 from Dennis and Sandy Browning to the Fairfield City School District.
7. A donation of \$7,230 from the Fairfield West PTC to Fairfield West Elementary for the purchase of two SMART Boards.
8. A donation of \$1,000 from Wal-Mart Bridgewater Falls to Fairfield High School to be used for the purchase of snacks for the Ohio Graduation Test.
9. A donation of school supplies valued at \$100 from the Fairfield Rotary Club to the Fairfield City School District.
10. A donation of \$2,000 from Anthony Lanzalaco to the Fairfield High School Athletic Department.

Total donations for 2012: \$60,117.00

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3203583 - Hamilton County ESC - \$5,056.25
2. Purchase order #3204781 - University of Oregon - \$3,775.00
3. Purchase order #3204836 - Warren County ESC - \$19,275.84

G. Recommend approval of the Five Year Forecast.

H. Recommend approval of the following fund-to-fund transfers:

\$71,766.75

From: 001-911A

To: 003-911A

Purpose: HB264 bond payments FY2012

\$37,188.22

From: 001-911B

To: 003-911B

Purpose: Cooling Project bond payments for FY2012

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

The results of the employee environment survey were not too good based on some changes that have been made.

Retirees have been honored.

Graduation is tomorrow night.

B. Fairfield Planning Commission – Mark Morris – No Report

ANNOUNCEMENTS

May 18, 2012 – Last day for Seniors

May 23, 2012 – Last day for students, Grades K-11

May 24, 2012 – Last day for all staff

May 26, 2012 – Graduation, 2:00 PM, Cintas Center, Xavier University

May 28, 2012 – Memorial Day

June 7, 2012 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mrs. Shorter

She congratulated the Golden Apple Award winners.

She congratulated Mr. Austing and the boys' basketball team.

Mr. Murray

He congratulated the Golden Apple Award recipients. He wanted to personally thank all of the staff members.

The Choraliers perform this Saturday in the PAC at 7:30 pm for free.

On July 12th the Choraliers perform for the World Choir Games at the Aronoff Center.

Last Thursday over 300 people heard Dr. O'dell Owens speak.

Mr. Kearns

He commended Mr. Austing and the boys' basketball team for giving back to the community.

Dr. Morris

He thanked everyone for coming out tonight.

He congratulated the seniors.

Mr. Nuss

He commented that this was a special night for numerous reasons.

12-51 EXECUTIVE SESSION

MOTION – Moved by Mr. Murray to recess to Executive Session at 8:18 pm to discuss the following:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)
- Collective Bargaining 121.22 (G) (4)
- Confidential Matters 121.22 (G) (5)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:39 pm.

12-52 ADJOURNMENT

MOTION – Moved by Mr. Nuss to adjourn the meeting.

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:41 pm by the President, Mr. Kearns.

President

Attest: _____
Treasurer